



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar
Superintendent
Rick Schmitt

Independent Citizens Oversight Committee Members:
Rhea Stewart/President, Clarke Caines/Representative,
Lorraine Kent/Secretary, Kim Bybee, Mary Farrell,
Robert Nascenzi, Jeffery Thomas, Rimga Viskanta

Supported by the Business Services Division
Eric R. Dill, Associate Superintendent
Fax (760) 943-3508

JANUARY 12, 2016

TUESDAY, JANUARY 12, 2016
6:00 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS CA. 92024

ATTENDANCE

COMMITTEE MEMBERS

Kim Bybee Robert Nascenzi (absent)
Clarke Caines Rhea Stewart
Mary Farrell Jeffery Thomas
Lorraine Kent Rimga Viskanta (absent)

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Associate Superintendent, Business Services
Russ Thornton, Chief Facilities Officer
John Addleman, Exe. Director of Planning Services
Cindy Skeber, Exe. Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS..... (ITEMS 1- 4)

- 1. CALL TO ORDER..... 6:00 PM
The meeting of the committee was called to order at 6:03 P.M. by Ms. Stewart.
2. PLEDGE OF ALLEGIANCE
Ms. Stewart led the Pledge of Allegiance.
3. APPROVAL OF REVISED MINUTES OF THE OCTOBER 20, 2015, REGULAR MEETING
Moved by, Ms. Bybee seconded by, Ms. Kent, to approve the revised minutes of October 20, 2015, Regular Meeting. Ayes: Bybee, Caines, Farrell, Kent, Stewart, Thomas; Noes: None; Absent: Nascenzi, Viskanta. Motion unanimously carried.
4. PUBLIC COMMENTS
No public comments were presented.

INFORMATION ITEMS..... (ITEMS 5 - 6)

- 5. STAFF REPORT
Mr. Dill introduced and welcomed Caroline Brown, Exe. Director, Capital Programs from Solana Beach School District.

Mr. Dill reported the District is considering the issuance of a smaller series C bond (approximately \$50M), he and Mr. Addleman will be working through the process with our Financial Advisor and Underwriter. Accelerating projects slated for Series C in 2018 will allow the District to keep projects flowing, while still in a good bid and bond issuance environment. The two major Projects affected by the acceleration are the science classrooms at Oak Crest MS and the second academic building at Pacific Trails MS. Ms. Stewart asked if the \$50M would cover the cost of these two projects and Mr. Dill responded that it would only take about half the amount with the rest of the funds being used for other Series C projects, moving the possibility of a Series D issuance to 2018.

6. PROJECT & BUDGET REPORT

Mr. Thornton reported on completed and current Prop AA projects, as presented, discussed the demolition of Math and Science buildings at San Dieguito High School Academy, and progress on the campus re-construction at Earl Warren MS. The Torrey Pines Science classrooms should be close to completion in late March, with students/staff being moved back in at the end of this school year.

Mr. Addleman discussed the current Balour Street Improvements at Oak Crest MS and shared that the City of Encinitas has given their approval to move forward with the drainage plans at the back of the campus. Mr. Addleman reviewed upcoming projects and the Project/Budget Report explaining that unforeseen increase in costs of some Prop AA projects are due to CALGreen (California Green Building Standards Code) which was implemented in January, 2014, and stricter enforcement of Storm Water regulations in 2013. Mr. Dill explained that inflationary costs were built into the original Prop AA Master Plan in 2011/12, but the unforeseen costs of regulatory changes for CALGreen and stormwater were not known at that time.

Mr. Thomas recommended the Committee include in their annual report, the impact that regulatory changes have had on the Prop AA projects/budget.

- Change Orders (as of January 2016) – Mr. Addleman reviewed and explained Change Orders. Negative amounts show a return of contingency money from projects, with an increase in the amount for the San Dieguito HS Academy tennis court project due to the unforeseen condition of an SDG&E line found under the pad.

Mr. Thomas asked if he could meet with someone and view the San Dieguito HS Academy contract documents. Mr. Dill stated Mr. Thomas can contact Mr. Addleman or Ms. Caroline Roberts in the bond office to make arrangements to view the requested documents.

- Project Budgets – Mr. Dill reviewed the site budget summary reports, as presented. Ms. Kent requested that the Canyon Crest Academy completed projects final savings amount (pg.4) be checked, verified and correction made to chart. Mr. Dill will review and make any needed corrections to chart.

- Budget Summaries (Dec. 2015) – Details of project budgets, as presented

**DISCUSSION / ACTION ITEMS..... (ITEM 7)**

7. RESCHEDULING OF 4/19/16 ICOC MEETING / ESTABLISHMENT OF SPECIAL MEETING DATES

Due to a conflict in scheduling for Ms. Stewart, the Committee agreed to move the regular meeting of Tuesday, April 19, 2016, to Wednesday, April 20, 2016, 6 pm at Solana Beach Library.

The following dates for Special meetings were discussed and established:

- March 9, 2016 – 4 pm at District Office – Review Audit and begin draft of Annual Report
- March 29, 2016 – 6 pm at District Office – Continue drafting of Annual Report
- April 26, 2016 – 6 pm at District Office (tentative) – Finalize Annual Report (if needed)

Mr. Caines asked that the above dates, times and locations be emailed to Committee members.

**NON-ACTION ITEMS** .....(ITEMS 8-9)

8. FUTURE AGENDA ITEMS

- Review of 2014/15 Prop AA Annual Audit – Established under Discussion / Action
- Drafting of 2015 ICOC Annual Report – Established under Discussion / Action

9. ADJOURNMENT OF MEETING: 7:33 P.M.



\_\_\_\_\_  
Lorraine Kent, Committee Secretary

4 / 20 / 2016  
Date



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Eric Dill, Associate Superintendent, Business

4 / 20 / 2016  
Date